



# Ark Globe Academy

5 January 2021

Dear Parents and Carers,

## Re: Remote and Online Learning – January 2021

I hope this letter finds you and your family well. I know the New Year hasn't got off to the start we had all very much wanted but I also know that we will, as we always do, make the best of the situation we find ourselves in.

I am sure you will have seen the Prime Minister's announcement yesterday. From **Wednesday 6 January**, learning will be online and completed remotely, away from school, for most children. For your child, this means they will have:

- A daily online check-in at 8:30am using Microsoft Teams with their Learning Family Leader.
- A work pack for each subject for Year 7 – Year 11 with key work to complete which will be available on the website and the VLE in the 'Remote Learning' folder.
- Online lessons taking place at specific times using Microsoft Teams.

To support this, we will be sending a **daily text** to let you know when the online lessons are taking place. We will also be tracking attendance and work completion to ensure that your child is supported through this challenging, different and new phase we find ourselves in. Your child should:

- Follow their normal school timetable
- Put completed work in their folders provided last term
- Check their school email on a daily basis
- Make sure they can access Microsoft Teams as this is where lessons will take place (Please see the user guide for support on how they can access this).

The first task for all students in Year 7 – Year 11 will be to complete an **online test** based on knowledge organisers that were sent before the holidays. This will be due by **5:00pm on Friday 8 January**.

If there are issues with accessing online sessions or submitting work, including the tests above, your child will be required to attend our Community Classroom. This is the best way of us ensuring that students do not struggle or fall behind. As well as making sure that students are safe, we also need to be sure they are getting a good equality education that prepares them for their future.

Attached with this letter is the timetable for online lessons for Year 7 – Year 11 (Year 12 and Year 13 have had their timetable emailed separately). Also attached is the guide for how to access online platforms. Please familiarise your child with these and also note that we will text you each day so that you know when lessons will be taking place.

**Principal:** Mr Matt Jones

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Preparing our students for university  
and to be leaders in their community

**Where possible, please supervise your child while lessons are taking place. Students' cameras should be off and their microphones on mute. As always, professional conduct is expected and required.**

If your child has already been selected to attend the Community Classroom, they should arrive at school at **10:00am on Wednesday 6 January**. Social distancing will be in place in Community Classrooms and students will be required to wear face masks. For those attending Community Classrooms, the school day will end at 3:15pm.

Thank you in advance for all your support. Things always seem impossible until they are done but I know that in the weeks ahead, even though we may struggle, by working together we able to achieve a huge amount.

Wishing you and your family all the best.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'U Sookun', written in a cursive style.

**Ms U Sookun**  
**Associate Principal**